

## Tech at The St. Paul's Schools

## Welcome New Families!

We look forward to working with all of you for your tech needs. Our team is dedicated to providing your family with exceptional technical support and educational technology opportunities. Below is information about systems and structures important for starting off the school year at The St. Paul's Schools. Please reach out if you have any questions; our email account is helpdesk@stpaulsmd.org

Sincerely,
Jennifer Schneider (Director of Technology)
Emily Wyatt Ziegler (Director of
Instructional Tech and Innovation)

## **Tech Overview and Availability:**

<u>LMS</u>: The St. Paul's Schools uses a learning management system for all content related to student life. This includes class pages for accessing class content and submitting assignments, information about clubs and co-curricular, and notifications about important school events. Login credentials for this will be provided in New Student Orientation in mid-summer and access to content for the 21-22 school year will be available mid-August.

<u>Student Accounts/ My Backpack:</u> The St. Paul's Schools uses a system called My Backpack for accessing student account information such as putting money on accounts, bill payment, and transcript information. Login credential set up for parents are the same as used for signing enrollment contracts. Access to these account options will be provided after commencement of the 20-21 school year over the summer.

<u>Student Email and Office 365:</u> The St. Paul's Schools uses Office 365 for student and faculty email and access to the Microsoft Office suite. <u>Information about accessing email</u>, <u>password resets</u>, <u>and downloading Office will be provided in New Student Orientation in mid summer.</u>

**1:1 Program:** To meet the needs of our learners, we have adopted a 1:1 laptop program.

- <u>Upper school</u> is 1:1 bring your own device. Tech requirements for these devices and recommended models are provided to new families.
- Middle school includes school-owned laptops which will be distributed during the first week of school.
- Lower school students are provided with devices as developmentally appropriate.

<u>Magnus Health Forms:</u> TSPS utilizes Magnus Health for uploading and maintaining health forms for students. The login credentials for this are the same as your MyBackpack/student account credentials. Access to these account options will be provided after commencement of the 20-21 school year over the summer.

<u>The St. Paul's Schools Acceptable Use Policy:</u> With our focus on digital safety and appropriate use of TSPS technology such as email, networks, and behavior, TSPS has developed a training video and online form for completing the school's Acceptable Use Policy (AUP). The training video and online form will be disseminated to families in August by divisions.